

Treasure Island Country Club Dock Commissioner Responsibilities

Primary Responsibilities

Preservation, safety and maintenance of the private TICC Community Dock.

The Dock property includes lot 58 and the south half of lot 57 and all TICC fixtures and assets located on the property, including but not limited to, the paved road, parking areas, landscaping, signs, tidelands, and structures erected on land and over water, subject to an Aquatic Lands Lease with the State of Washington.

Secondary Responsibilities

Develop and/or oversee the TICC Community Dock Maintenance Plan.

Coordinate inspections of the TICC Community Dock property per the maintenance schedule and as required by any apparent need which may arise in between. Provide a written report of the inspection to Board of Trustees at the first regularly scheduled Board meeting following each inspection or sooner if urgent action may be required.

Develop and/or oversee a Point-of-Contact Policy for reporting TICC Community Dock related issues which includes, but is not limited to:

- Dock use/concerns/violations of written/posted policy
- Safety issues
- Disturbances
- Maintenance

Develop and/or oversee TICC Community Dock Safety and Regulatory Compliance Policy. This includes, but is not limited to:

- Development and/or maintenance of appropriate signage
- Communication to members of rules and regulations
- Emergency closure policy/procedure/notification
- Disaster recovery policy/procedure/notification

Ensure compliance, at least annually, with governing regulations and policies. Coordinate necessary documentation updates to validate compliance following annual review.

Provide all plans/policies and/or changes to plans/policies in writing to Board of Trustees for approval prior to taking action on behalf of TICC.

Provides a report to the Board of Trustees at each Board Meeting on TICC dock activities since the previous report.

Provide a written annual budget to the TICC Board of Trustees.

Authority

[TICC Policy No: 001-2008 – Assignment of TICC Board Duties](#)

Related Documents

Articles of Incorporation

By-Laws of Treasure Island Country Club

Restrictions Plat of Treasure Island

Treasure Island Country Club Rules and Regulations

Approved by the Board April 4, 2009

Amended April 6, 2013

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