

Treasure Island Country Club Road Commissioner Responsibilities

Primary Responsibilities

Preservation, safety and maintenance of the private TICC primary and secondary roads on Treasure Island and the easements associated with them.

This includes the paved roads and road shoulders that circumnavigate the island (E. Treasure Island Dr.) plus stubs and turnarounds, E. Treasure Island Road starting at the Island side of the Bridge and continuing to the 3-way stop, the Fire Access road that runs down the center of the island, the 4 approaches that run from the paved road to the fire access road, and other miscellaneous common area properties for the purpose of maintenance and landscaping.

Secondary Responsibilities

Develop and/or oversee the TICC Road Maintenance Plan, including but not limited to:

- Storm water drainage on the road easements and storm drains from the road easements to "off island"
- Speed inhibitors placed on the primary paved road and their associated maintenance.
- Signs and traffic controls placed on the road easements by the TICC board (minus the traffic signals and associated equipment on either side of the bridge)
- Visibility Reflectors

All "General Property Maintenance" detailed in the Maintenance Employee Agreement shall be under the direction of the TICC Road Commissioner.

Coordinate inspections of the TICC roads per the maintenance schedule and as required by any apparent need which may arise in between. Provide written report of inspection to Board of Trustees at the first regularly scheduled Board meeting following each inspection or sooner if urgent action may be required.

Coordinate and/or oversee the work of TICC Employees, volunteers or vendors who perform work, maintenance and landscaping on the TICC common area properties.

Develop and/or oversee a Point-of-Contact Policy for reporting TICC Roads and Common Area property related issues, to include but not limited to:

- Roads and Common Area property use
- Safety Disturbances and/or violations of written and posted policy
- Maintenance

Develop and/or oversee TICC Roads and easement Safety Policies. This includes, but is not limited to:

- Development and/or maintenance of appropriate signage
- Communication to members of rules and regulations and general use information
- Emergency closure policy/procedure/notification
- Disaster recovery policy/procedure/notification

Tertiary Responsibilities

All equipment and tools owned by the TICC Homeowners Association shall be managed by the Road Commissioner, and shall be:

- Inventoried
- Maintained
- Have Operational Documentation
- Stored in Beach Shed

Provide all plans/policies and/or changes to plans/policies in writing to Board of Trustees for approval prior to taking action on behalf of TICC.

Provides a report to the Board of Trustees at each Board Meeting on road related activities since the previous report.

Provide a written annual budget to the TICC Board of Trustees.

Authority

[TICC Policy No: 001-2008 – Assignment of TICC Board Duties](#)

Related Documents

Articles of Incorporation

By-Laws of Treasure Island Country Club

Restrictions Plat of Treasure Island

Treasure Island Country Club Rules and Regulations

Approved by the Board April 5, 2008

Amended April 6, 2013

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