

## **Treasure Island Country Club Bridge Commissioner Responsibilities**

### **Primary Responsibilities**

Preservation, safety and maintenance of the private TICC Bridge connecting Treasure Island to the mainland, including land and over-water easements.

### **Secondary Responsibilities**

Develop and/or oversee the TICC Bridge Maintenance Plan, including but not limited to:

- Engineer Inspections/Load Rating
- Deck
- Cap
- Pier/piling
- Access points
- Railing
- Traffic Light System
- Landscape Maintenance Contract
- Storm Water Filtration Maintenance

Coordinate inspections of the TICC Bridge property per the maintenance schedule and as required by any apparent need which may arise in between. Provide written report of inspection to Board of Trustees at the first regularly scheduled Board meeting following each inspection or sooner if urgent action may be required.

Develop and/or oversee a Point-of-Contact Policy for reporting TICC Bridge related issues which includes, but is not limited to:

- Access
- Safety
- Disturbances and/or violations of written and posted policy
- Maintenance

Develop and/or oversee TICC Bridge Safety Policy. This includes, but is not limited to:

- Load and Speed Limit Enforcement
- Development and/or maintenance of appropriate signage
- Communication to members of rules and regulations.
- Emergency closure policy/procedure/notification
- Disaster recovery policy/procedure/notification

Ensure compliance, at least annually, with governing regulations and policies. Coordinate necessary documentation updates to validate compliance following annual review.

Provide all plans/policies and/or changes to plans/policies in writing to Board of Trustees for approval prior to taking action on behalf of TICC.

Provides a report to the Board of Trustees at each Board Meeting on bridge related activities since the previous report.

Provide a written annual budget to the TICC Board of Trustees at each Board Meeting on bridge related activities since the previous report.

### **Authority**

[TICC Policy No: 001-2008 – Assignment of TICC Board Duties](#)

## **Related Documents**

Articles of Incorporation of Treasure Island Country Club

By-Laws of Treasure Island Country Club

Restrictions Plat of Treasure Island

Treasure Island Country Club Rules and Regulations

**Approved by the Board April 4, 2009**

**Amended April 6, 2013**

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