

## **Treasure Island Country Club Security Commissioner Responsibilities**

### **Primary Responsibility**

Ensures the performance of periodic security and surveillance tours of Treasure Island roads and other common areas.

Develops security related plans/policies/procedures and/or changes and communicates them in writing to the Board of Trustees for approval prior to implementation. Policies and procedures must include security patrols and monitoring/maintenance of the security camera surveillance system. Such policies and procedures must also emphasize to TICC security employees and security patrol participants that they do not possess law enforcement powers and they shall not carry concealed weapons or pursue suspicious vehicles.

Ensures that the above security related rules, regulations and policies are reviewed at least annually.

### **Additional Responsibilities**

Coordinates and/or oversees the activities of personnel who perform specific security functions specified below, including but not limited to:

- TICC Security Officer
- TICC employees and others specifically authorized to maintain and operate security surveillance systems and equipment.
- Other TICC employees (only those specifically authorized by the Security Commissioner) to perform security-related activities
- Security vendors

Security responsibilities of the above TICC employees may not be delegated or assigned without Board approval.

Ensures the performance of all functions of the Security Officer specified in the Security Officer Employment Agreement.

Immediately advises the Board of Trustees of significant security or emergency incidents.

Communicates with the TICC security patrol coordinator of significant security or emergency incidents.

Keeps abreast of security related technology, practices and regulations in the marketplace or from government or other sources.

May advise TICC residents in the event they are in non-compliance with TICC security policies.

Provides a report to the Board of Trustees at each Board Meeting on security related activities since the previous report. Such report shall contain a Call Report and Incident Report and other security related activities based upon information obtained from a daily log of security activities.

Provides an annual budget to the Board of Trustees.

### **Authority**

[TICC Policy No: 001-2008 – Assignment of TICC Board Duties](#)

### **Related Documents**

Treasure Island Country Club Articles of Incorporation

By-Laws of Treasure Island Country Club (will need revision)

Restrictions Plat of Treasure Island

Treasure Island Country Club Rules and Regulations

Employee Agreement For Security Purposes

**Approved by the Board April 6, 2013**

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