

Treasure Island Country Club Water Commissioner Responsibilities

Primary Responsibilities

Preservation, operation and maintenance of the private Group A TICC Water System on Treasure Island utilizing the Treasure Island Small Water System Management Program (SWSMP).

This includes three wells, a 150,000 gallon standpipe, water mains, service distribution lines, service connections and all related components specified in the SWSMP.

Secondary Responsibilities

Coordinates and/or oversees the work of TICC Employees (or vendors) who perform specific functions and maintenance on the water system, including but not limited to:

- TICC Water System General Manager and TICC Certified Water Distribution Manager (WDM)
- TICC Water System Operations Manager
- Water System Secretary
- Maintenance employee(s) performing water system support activities
- Vendors contracted by the Board of Trustees

Coordinates inspections of the TICC Water System per the SWSMP maintenance plan and as required by any apparent need which may arise. Provide written report of inspections to the Board of Trustees at the first regularly scheduled Board meeting following each inspection, or sooner if urgent action may be required.

Develops and/or oversees a Point-of-Contact Policy for reporting TICC Water System related issues as required by the TICC SWSMP, to include but not be limited to:

- Water system use
- Safety
- Disturbances and/or violations of written and posted policy
- Maintenance

Develops and/or oversees TICC Water System Safety Policies as required by the TICC SWSMP. This includes, but is not limited to:

- Development and/or maintenance of appropriate signage
- Communication to members of rules and regulations and general water use information
- Emergency closure policy/procedure/notification
- Disaster recovery policy/procedure/notification

Ensures that all rules, regulations, policies and compliance are reviewed annually. Coordinate necessary documentation updates to validate compliance following annual review.

Provides all plans/policies and/or changes to plans/policies in writing to Board of Trustees for approval prior to taking action on behalf of TICC.

Provides a written annual budget to the TICC Board of Trustees.

Authority

[TICC Policy No: 001-2008 – Assignment of TICC Board Duties](#)

Related Documents

Treasure Island Country Club Articles of Incorporation

By-Laws of Treasure Island Country Club

Restrictions Plat of Treasure Island

Treasure Island Country Club Rules and Regulations

Approved by the Board April 4, 2009

Amended April 6, 2013

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